



Council Policy

Policy Name **Architect - Naming a Certificate of Practice¹**

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March 9, 2006

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June 6, 2010
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Certificate of Practice – Sole Proprietor

An Architect who is a Sole Proprietor may name the Practice:

a) A generic name;

or

b) A person's name as long as:

- i) it is the applicant's name;
- ii) it is an Architect's name who has given authorization to use their name and this Architect was formerly part of the Practice;
- iii) it is a former Architect's name who has given authorization to use their name and this individual was formerly part of the Practice;

or

c) A person's initial(s) as long as:

- i) it is the applicant's initial(s);
- ii) it is an Architect's initial(s) who has given authorization to use their initial(s) and this Architect was formerly part of the Practice;
- iii) it is a former Architect's initial(s) who has given authorization to use their initial(s) and this individual was formerly part of the Practice.

Certificate of Practice – Partnership and Corporation

An Architect Partnership or Corporation may name a Practice and include the word "Architect" or any derivation thereof if it is using:

a) A generic name;

or

- b) A person's name, as long as:
 - i) the name belongs to an Architect and that Architect is part of the Practice;
 - ii) it is an Architect's name who has given authorization to use their name and this Architect was formerly part of the Practice;
 - iii) it is a former Architect's name who has given authorization to use their name and this individual was formerly part of the Practice.
- or
- c) Using initial(s) as long as:
 - i) the initial(s) belong to an Architect who is part of the Practice;
 - ii) the initial(s) belong to an Architect who has given authorization to use their initial(s) and this Architect was formerly part of the Practice.
 - iii) it is a former Architect's initial(s) who has given authorization to use their initial(s) and this individual was formerly part of the Practice.

Certificate of Practice – Partnership or Corporation - No Title Designation in Practice Name

A Partnership or Corporation that does not use the word "Architect" or any derivation thereof in its name may name the Practice:

- a) A generic name;
- or
- b) Personal names, as long as:
 - i) one name belongs to an Architect and that Architect is part of the Practice;
 - ii) one name is an Architect's name who has given authorization to use their name and this Architect was formerly part of the Practice
 - iii) one name is a former Architect's name who has given authorization to use their name and this individual was formerly part of the Practice.
- or
- c) Using initial(s) as long as:
 - i) an Architect's initial(s) are included and that Architect is part of the Practice;
 - ii) an Architect's initial(s) are included who has given authorization to use their initial(s) and this Architect was formerly part of the Practice.
 - iii) initial(s) of a former Architect are included who has given authorization to use their initial(s) and this individual was formerly part of the Practice.

Use of Word "Architect" or Derivations

An Architect Certificate of Practice may use the designation "Architect" or "Architects", or any derivation, in their business name if a letter of permission for filing when registering the company name has been asked for and secured from the Office of the Registrar.

Existing Practice Names

A Sole Proprietorship or Partnership or Corporation that is an existing architecture practice from another jurisdiction may use its existing name.



“Doing Business As (DBA)”

Style or Trade Names that are properly registered with the Province of Ontario and the OAA may be used but only in conjunction with the actual name of the Certificate of Practice; for example, Four Ontario Architects dba “pine trees”.

¹ *All business names in Ontario are subject to existing legislation on such matters.*

